

CONSTITUTION OF GREENVILLE GIRLS FAST PITCH SOFTBALL

ARTICLE I – NAME

Section 1: The name of the organization shall be Greenville Girls Fast Pitch Softball.

ARTICLE II – PURPOSE

Section 1: The purpose of this organization is to promote and encourage interest in the Greenville Girls Fast Pitch Softball; to maintain an organization that will benefit players, coaches, and to support the needs of the players.

ARTICLE III – MISSION

Section 1: The Greenville Girls Fast Pitch Softball, is dedicated to providing opportunities for girls ages 5-14 to play fast pitch softball. Our organization teaches basic and advanced softball skills in an environment that promotes teamwork, discipline, perseverance, and sportsmanship. We are committed to developing not only exceptional athletes, but also exceptional young women with strong foundations in moral character and integrity.

ARTICLE IV – MEMBERSHIP

Section 1: Membership shall consist of parent/legal guardian of the players, family members, coaches, sponsors, and any interested individuals, who agree to abide by this Constitution and the By-Laws.

Section 2: No board member shall consume or be under the influence of drugs or alcohol at Greenville Girls Fast Pitch Softball meetings or functions.

Section 3: No spouses/significant others can serve on the board at the same time, which would include chair of sub committees.

Section 4: Head and assistant coaches are not able to serve on the Executive board.

ARTICLE IV – MEETINGS

Section 1: Meetings will be held on the second Sunday of every month during the fiscal year (January – December) at 4:00pm at the Greenville Moose, unless otherwise stated.

Section 2: There will be no children at meetings due to items that may be discussed.

ARTICLE V – OFFICERS

Section 1: The association shall be governed by the Executive Board to be constituted as the By-Laws provide.

ARTICLE VI – CLEARANCES

Section 1: All board members, coaches, and anyone else that may assist with helping, must have their child abuse and criminal history clearances submitted to the secretary of the Executive Board to keep on file prior to the start of the season. Clearances are good for five years from the date on the clearances. If something gets added to your record you must submit new clearances within thirty days.

ARTICLE VII – AMENDMENTS

Section 1: Suggested amendments to the Constitution of the Greenville Girls Fast Pitch Softball may be made as needed by the membership at large and shall be voted at the same meeting by a two-thirds vote of the Executive Board.

Amended 02-11-2024

BY-LAWS OF THE GREENVILLE GIRLS FAST PITCH SOFTBALL

ARTICLE I – THE EXECUTIVE BOARD

Section 1: There shall be three (3) Executive Board members with voting rights, with the President only voting as a tie breaker. Executive Board member elections will be held in November if a position is up for a re-election. Tallying of votes shall be done by a show of hands while the nominee is abstained from voting.

No vote can be made unless at least two members of the Executive Board are present.

Section 2: Executive Board members shall give a four-year commitment to attend and participate in the monthly meeting and fundraising of the Greenville Girls Fast Pitch Softball.

Section 3: An Executive Board member that misses three consecutive meetings in one year will be dismissed at the third meeting. An election for replacement of the position will be held at the following meeting.

Section 4: Any action required to be taken before the next general meeting can be done if a written consent is endorsed by all of the Executive Board and is filed with the minutes prior to the action being taken. (This consent may be given via electronic communication).

Section 5: Manages the property and affairs of the local league.

Section 6: Orders and distributes uniforms to all teams.

ARTICLE II – GENERAL BOARD

Section 1: If a board member, member of a sub-committee, coach, etc. needs to be removed from their duties due do conflicts of interest, clearance issues, legal issues, etc. it will be done at a general meeting. Once dismissed an election for replacement of the position will be held at the following meeting, if applicable.

Section 2: Every board member should have a copy of the Mercer County Girls Fast Pitch Softball (MCGFPS) Rulebook with Operating Policies for reference.

ARTICLE III – DUTIES OF OFFICERS

Section 1: The President shall preside at all meetings under “Robert’s Rules of Order Parliamentary Procedures” and enforce the due observance of the Constitution and By-Laws of the same. Assumes full responsibility for the operation of the local league. The President shall receive all mail, supplies, and other communications from the MCGFPS. Must see to it to

that league personnel is properly briefed on all phases of rules, regulations, and policies of MCGFPS. The President is the contact between the location organization and MCGFPS as well as the Town of Greenville. Investigates complaints, irregularities, and conditions detrimental to Greenville Girls Fast Pitch Softball and report thereon to the Executive Board as circumstances warrant.

- Section 2: The Vice President shall assist the President in the performance of his/her duties and preside in the absence of the President. The Vice President shall work with other officers and committee members and perform such duties as may be designated by the President. In communication with the President, resolves problems of any sort before they become acute.
- Section 3: The Secretary shall keep a written record of each meeting and attendance and is responsible for sending out notice of meetings, including all social media postings and website of updates. Copies of these minutes should be submitted for approval at the following month's meeting. He/She will perform other duties as the Executive Board may direct. The Secretary shall also keep all documents and correspondence, mailing list, and should have a copy of equipment and supplies with purchase dates. He/She should keep an inventory of all items, shall have available a current record of the active players on all teams as well as a copy of each player's birth certificate.
- Section 4: The Treasurer shall receive all monies and deposit money in the name of the Greenville Girls Fast Pitch Softball in such bank as properly designated. All checks must have two (2) signatures on each check including the Treasurer, and either the President, the Vice President or the Secretary. If a Board Member is being reimbursed via check, they are unable to be a 2nd signature. The Treasurer shall make an itemized statement of all monies received and paid out monthly, and must submit this statement for approval at every regularly scheduled meeting. He/She will perform other duties as the Executive Board may direct. The complete financial records should be available for viewing at each meeting. Dispenses league funds as approved by the Executive Board, reports on status of league funds, keeps local league books and financial records. Will also help in preparing budgets and assume the responsibility for all local league finances. All deposits must be made within five (5) business days.
- Section 5: Early termination of office; notice must be submitted to the President ten days in advance and all records must be up-to-date and handed over to the President by the termination date. If the President is terminating their position early, everything will fall to the Vice President.

ARTICLE IV – STANDARD AND SPECIAL COMMITTEES

- Section 1: The President, Secretary, and two other persons will audit the books of the Treasurer at the January meeting and present the findings at the following general meeting.
- Section 2: Player Agent and Coaching Coordinator conducts annual tryouts, if applicable, and oversees player selection along with coaches. They also input player information into a softball database and sends rosters and updated rosters to MCGFPS. He/She is also responsible for scheduling all of the local leagues practices. This position is a one-year term and will be elected every November at the general meeting.
- Section 3: League Equipment Manager distributes and collects league provided equipment to each team as well as maintains equipment inventory. They determine what equipment is needed and reports back to the Executive Board for approval of all items that need to be ordered. This position is a one-year term and will be elected every November at the general meeting.
- Section 4: Field Maintenance Manager is responsible for making sure all fields are ready for games/tournaments at least two hours before the first game is played. This position is a one-year term and will be elected every November at the general meeting.
- Section 5: Fundraising Manager solicits and secures local sponsorship to support league operations. Collect and review sponsorship and fundraising opportunities. Organizes and implements approved league fundraising activities. Coordinates participation in fundraising activities and maintains records of monies secured through sponsorship and fundraising initiatives. This position is a one-year term and will be elected every November at the general meeting.
- Section 6: Concession Manager maintains the operation of concession facilities and organizes the purchase of concession products. Responsible for the management of the concession sales at league events and schedules volunteers to work the concession booth during events. Collects and reviews concession related offers including coupons, discounts, and bulk-purchasing opportunities. Organizes, tallies, and keeps records of concession sales and purchases. All monies in the cash box at the end of the day needs to be turned in to a board member. This position is a one-year term and will be elected every November at the general meeting.
- Section 7: Special Committees may be appointed by the President for a special need determined by the Executive Board members. These are established for a special purpose and for a definite period of time or until the accomplishment of the objective. These committees automatically cease to exist upon completion of the work assigned.

ARTICLE V – VOTING

- Section 1: Any parent/legal guardian can vote on items as long as they have a child in the program. Voting is limited to one vote per family.
- Section 2: Any and all persons who do not have a child in the program will not be able to vote at general meetings, but are welcome to give their opinion on an upcoming vote.
- Section 3: You must have a child in the program and attend 75% of the monthly meetings in order to vote for Executive Board officers.
- Section 4: For elections, you must be physically present to vote, no electronic voting or proxy vote will be accepted.
- Section 5: If there is a tie vote, the President will be the tie breaking vote.
- Section 6: If a topic comes to a vote that the President feels will not be good for the local league, he/she is able to veto the vote.

ARTICLE VI – NON-PROFIT/SMALL GAMES OF CHANCE LICENSE

- Section 1: Greenville Girls Fast Pitch Softball will obtain/maintain non-profit status and obtain/maintain a small games of chance license if we are going to do any raffles. Greenville Girls Fast Pitch Softball must follow the rules and regulations in regards to being a non-profit as well as our small games of chance license.

ARTICLE VII – DISSOLUTION

- Section 1: The Executive Board may be directed to dissolve the organization by a unanimous vote of all the Executive Board members in a special meeting called for such a purpose. In the event of dissolution, any remaining assets after all statutory requirements and legal obligations have been met shall be contributed to Greenville Little League.

ARTICLE VIII – AMENDMENTS

- Section 1: Amendments to these bylaws may be made as needed by the membership at large and shall be voted at the same meeting by a two-thirds vote of the Executive Board. These amendments can be amended, repealed, altered (in whole or in part) at a general meeting provided that the proposed amendment(s) has been discussed at at least one previous meeting.